

**The Greenbush City Council held a special meeting on September 27, 2021, at 5:30 pm in the Greenbush Community Center**

Council Present in Person: Eric Etherington, Dennis Filer, Christine Foss, Josh Kern

Council Present via Electronic: Shawn Walsh

Others Present in Person: Anita Locken

Other Present via Electronic Methods: None

Purpose- The purpose of this meeting is to accept the resignation of the Clerk-Treasurer and to start the hiring process for her replacement.

**Clerk-Treasurer Resignation and Hiring**

The Clerk-treasurer Anita Locken has given her resignation. October 8<sup>th</sup> will be her last day with the city.

**M/S/P Christine Foss/Josh Kern** to accept Clerk-Treasurer Anita Locken's resignation with an effective date of October 8, 2021.

**Roll Call Vote In favor-** Shawn Walsh, Christine Foss, Josh Kern, Dennis Filer, Eric Etherington

The council would like to have applications returned by October 4<sup>th</sup> at 4:30 pm. The position is to be advertised on Wild 102, TRF Radio, The Tribune, League of MN Cities websire, city website and city Facebook page. Pay equity is to be contacted to see what the lowest starting wage that could be offered would be. The council will hold a special meeting on Oct 5<sup>th</sup> to select interviewees and then continue the meeting on Oct 6<sup>th</sup> & 7<sup>th</sup> to conduct the interviews. References will be checked before the interview and a background check of the candidate for hiring will be conducted.

**M/S/P Dennis Filer/Shawn Walsh** to post the open position for Clerk-Treasurer.

**Roll Call Vote In favor-** Shawn Walsh, Christine Foss, Josh Kern, Dennis Filer, Eric Etherington

**Upcoming Meetings:**

- Regular Council Meetings: at 5:30 pm, Oct 18<sup>th</sup>, Nov 15<sup>th</sup>, Dec 20<sup>th</sup>

**M/S/P Josh Kern/Dennis Filer** to adjourn the meeting.

**Roll Call Vote In favor-** Shawn Walsh, Christine Foss, Josh Kern, Dennis Filer, Eric Etherington

This meeting was adjourned at 5:56 pm.

Eric Etherington  
Mayor

Anita Locken  
Clerk-Treasurer