

**The regular meeting of the Greenbush City Council was held on October 21, 2019, in the Greenbush Community Center at 5:30 pm.**

**Members present:** Council Members Brenda Sather, Dennis Filer, Christine Foss, Shawn Walsh

**Others Present:** Al Lundeen, Ben Beito, Steve Emery, Dustin Fanfulik, Ryan Bergeron, Shaun Jevne, Anita Locken

**The meeting was called to order at 5:30 pm.**

#### **Wiktel- Fiber Optics in the City**

Wiktel was in to let council know that they plan on installing fiber optics to all of the homes and businesses in Greenbush in 2020. The investment in the community will be about \$1 million. If they city has any projects going in 2020 Wiktel asks that they be notified so they can coordinate that information with their project.

#### **Halloween Request**

**M/S/P Christine Foss/Dennis Filer** to donate \$500.00 towards the Greenbush Halloween Party. The funds are to come from the donation fund.

**In Favor-** Brenda Sather, Dennis Filer, Christine Foss, Shawn Walsh

#### **Serving of Senior Meals at Community Center**

Sonia Lee was wondering if she could use the community center to serve senior meals. She would use it Monday through Friday for about an hour and a half. She would provide the server and would bring the prepared meals to the center. Council was willing to try this on a trial basis.

**M/S/P Shawn Walsh/Christine Foss** to work with Sonia Lee to use the community center for serving senior meals.

**In Favor-** Brenda Sather, Dennis Filer, Christine Foss, Shawn Walsh

#### **Lions Temp Liquor License**

**M/S/P Christine Foss/Shawn Walsh** to approve the Badger-Greenbush Lions Temporary Liquor License for December 6, 2019.

**In Favor-** Brenda Sather, Dennis Filer, Christine Foss, Shawn Walsh

#### **Fire Call Fee**

Just a heads up that Fire Chief Randy Jenson recommends changing the minimum fire call fee from \$250 to \$500 for the 2020 rates.

#### **Lift Station 5**

Lift station 5 has had high levels with all of the rain that we have received this fall. The lift station had to be bypassed so that houses did not get backed up with sewage. J & R Wastewater televised the lines that service this area and found that we have sump pumps that are dumping into the wastewater lines. Our ordinance states that sump pumps can not be dumped into the sanitary sewer. Public Works Director Jevne provided a list of homeowners that were found to have their sump pump connected to the sanitary sewer. These homeowners have not been contacted yet. There is a culvert in a private drive on Silver Spruce Court that is holding water back. Depending on if the culvert is in the right of way or not that could be a homeowner's issue to repair. Public Works Director Jevne is to contact the homeowners that have sump pumps connected to the system and tell them they have to disconnect them.

## **2020 Fireworks**

**M/S/P Dennis Filer/Shawn Walsh** to approve prepaying \$5,000 to Premier Pyrotechnics for the 2020 July 3<sup>rd</sup> Fireworks.

**In Favor-** Brenda Sather, Dennis Filer, Christine Foss, Shawn Walsh

## **2020 PEIP Insurance Rates**

Council was provided with the new health and dental insurance rates through PEIP for 2020. Health insurance will increase by \$35.52 per month and dental insurance will increase by \$8.91 per month for family coverage and \$4.11 per month for single coverage.

## **Multi-Use Trail and possible MN DOT TA Funding**

MN Department of Transportation has released the request for letters of intent to use TA funding. This funding would be available in 2024. The city could use this funding for the Multi-use trail. The funding would cover 80% of the project costs. The funding will not cover engineering costs. Due to the fact that the Northwest region only has \$500,000 available it has been suggested that the city split the project into 2 phases. The first phase would run from Welcome Park to Old Ridge Road. The second phase would run from Old Ridge Road to close to Hwy 11. Since this trail will run by the school it is recommended that the city complete a Safe Routes to School plan. This trail has been something that residents have asked for over the years.

**M/S/P Dennis Filer/Shawn Walsh** to proceed with a MN DOT Letter of Intent for TA Funding for the Multi-Use Trail.

**In Favor-** Brenda Sather, Dennis Filer, Christine Foss, Shawn Walsh

## **2019 Water Project**

The city engineers were at the meeting to discuss the assessment roll for the 2019 water project. The final project cost is \$661,586.84. The city received \$524,573.00 in principal forgiveness for this project. That leaves an amount of \$137,013.84 to be assessed to the property owners. The assessment rate is \$32.566 per front foot. The original proposed assessment rate was \$55.00 per front foot. The assessments will be less than the policy of 40%. A public hearing on the assessments needs to be held. Council set the hearing date for November 18, 2019 at 5:00 pm.

**M/S/P Shawn Walsh/Dennis Filer** to pass Resolution 2019-16 Hearing on Proposed Assessment.

**In Favor-** Brenda Sather, Dennis Filer, Christine Foss, Shawn Walsh

## **2020 Main St N Water Project**

The city engineers provided council with the feasibility study for the 2020 Main St N watermain replacement project. Due to the city's Main St revitalization grant application the will not being able to complete the watermain replacement on Main St from Hwy 11 to MN Ave W. The means that the city will have to fund those blocks outside of this project. This project will run on Main St N from MN Ave W to County Road 4, along County 4 to Oak St and then down part of Oak St. This project qualifies for MN PFA funding. The plan is to bore this water main so that the street does not get disturb except for where the curb stops will be installed. The city will have to come back at later date and complete the mill and overlay. The city has been paying for mill and overlay projects. The watermain replacement estimate is \$779,162.80. That would give the property owners a proposed assessment rate of \$74.76 per front foot. The mill and overlay estimate is \$156,606.25. Council needs to approve the feasibility study and hold a public hearing in order to move forward with this project. Council set the public hearing for November 18, 2019 at 5:30 pm.

**M/S/P Dennis Filer/Shawn Walsh** to approve Resolution 2019-15 Receiving the Feasibility Report and calling for a Hearing on the improvement.

**In Favor-** Brenda Sather, Dennis Filer, Christine Foss, Shawn Walsh

### **Main Street Revitalization Grant**

John Wynne is finalizing the city's Small Cities Development Grant application for the Main Street revitalization. This grant application includes components for street reconstruction, commercial rehabilitations, residential rehabilitations and rental rehabilitations. The maximum amount the city could receive is \$1.4 million. As part of this application the city needs to adopt the streetscape plan that was part of the agenda.

**M/S/P Shawn Walsh/Dennis Filer** to pass Resolution 2019-17 Authorizing Submission of Preliminary Application to DEED for Small Cities Funding.

**In Favor-** Brenda Sather, Dennis Filer, Christine Foss, Shawn Walsh

**M/S/P Dennis Filer/Shawn Walsh** to approve Resolution 2019-18 Resolution Declaring Slum and Blighted Areas.

**In Favor-** Brenda Sather, Dennis Filer, Christine Foss, Shawn Walsh

**M/S/P Dennis Filer/Shawn Walsh** to approve Resolution 2019-19 Adopting Downtown Streetscape Plan for the City of Greenbush.

**In Favor-** Brenda Sather, Dennis Filer, Christine Foss, Shawn Walsh

### **Property Line Marking**

**M/S/P Shawn Walsh/Christine Foss** to approve the Property Line Marking Policy as presented.

**In Favor-** Brenda Sather, Dennis Filer, Christine Foss, Shawn Walsh

### **Proposed 2020 Budget**

Council was given budget estimates for continuing on with 2 public works employees along with part-time versus hiring on another full-time public works employee and not having part-time help. For 3 employees the general fund levy would need to increase by 19%. For 2 employees the general fund levy increase would be 5.2%. Council will need to set the final levy at the December meeting.

### **Request to Pave the Alley behind the CC**

All of the property owners except Hans Selvog have agreed to this project. We have not been able to contact him yet. We should have the engineers look at this project to help us determine what the best method is to complete this project. This alley has quite a bit of truck traffic and has drainage issues. Both of those concerns should be addressed so this alley does not need repairs shortly after is it completed. Also, since this project would be assessed we need to complete a report of feasibility.

**M/S/P Christine Foss/Dennis Filer** to approve Widseth, Smith & Nolting to complete a report of feasibility to rebuild the alley behind the community center.

**In Favor-** Brenda Sather, Dennis Filer, Christine Foss, Shawn Walsh

### **Potential Changes to Clerk-Treasurer Position**

Tabled

## **Job Descriptions**

Tabled

## **City-County/Shop**

A meeting concerning the shop has been set for November 13<sup>th</sup>.

## **Pool House**

We are waiting on bids from contractors.

## **Citizen Complaints/Concerns**

**M/S/P Dennis Filer/Shawn Walsh** to approve a water credit for Jordan Duray. He is to be credited back to his normal average usage.

**In Favor-** Brenda Sather, Dennis Filer, Christine Foss, Shawn Walsh

## **Committee Reports**

Council reviewed the work order report. We need to figure out a way to get residents to enter work orders through the Citizen Engagement for iWorq. Josh Lewis is building a new house and would like to hook up to city water. The lots that he wants to build on are just over the 150 feet that requires he hook up to city water. We need to clarify if the line that he would be connecting to the city water would be his personal service line or if he expects the city to install a water main.

## **Garbage**

Residents have been putting our trash that is not in bags. A reminder is to be put on the next utility bill.

## **Consent Agenda**

**M/S/P Dennis Filer/Shawn Walsh** to approve the consent agenda items with revised bills and minutes (Minutes/Bills-Revised/Receipts).

**In Favor-** Brenda Sather, Dennis Filer, Christine Foss, Shawn Walsh

## **Upcoming Meetings:**

- Regular Council Meetings: at 5:30 pm, November 18<sup>th</sup>, December 16<sup>th</sup> and Tuesday, January 21<sup>st</sup>
- Truth-in-Taxation Meeting: December 16<sup>th</sup> at 6:00 pm

**The meeting was adjourned at 7:14 pm.**

Brenda Sather  
Mayor

Anita Locken  
Clerk-Treasurer