

The regular meeting of the Greenbush City Council was held on October 19, 2020, at 5:30 pm. This meeting was conducted in-person and via electronic methods due to the Governor's Emergency Declaration concerning the COVID Pandemic.

Council Present in Person: None

Council Present via Electronic Methods: Brenda Sather, Dennis Filer, Christine Foss, Eric Etherington, Shawn Walsh

Others Present in Person: Anita Locken

Other Present via Electronic Methods: Ashley Shiwarski, Ryan Bergeron

Servline

Ashley Shiwarski from ServLine presented to the council about her companies offerings for water line coverage in the event of a leak, freezing, etc. This program came about through a collaboration with the National League of Cities. This program helps deal with the issue of aging infrastructure. It gives homeowners coverage for their service lines. If a resident has a leak, this will cover the high water usage expense. A homeowner experiencing a leak would call Servline to report it. If the leak expenses were two times the average monthly expense, then Servline would pay for the leak expenses. They pay for the costs over two billing cycles. Residents can receive one credit every 12 months. The city would bill the residents for the leak protection program. If the city chooses to offer this program, all properties with water would be enrolled. If a homeowner does not want the coverage, they can call Servline to be removed from the program. The monthly cost to residents is dependent on what level of coverage the city would choose. The city would opt into the program, and then residents would have the option of opting out.

WATER LEAK PROTECTION			
Limit	Residential	Commercial Single-Occupancy	Commercial Multiple-Occupancy
\$500	\$0.90	\$2.35	\$4.70
\$1,000	\$1.00	\$2.80	\$5.60
\$2,500	\$1.20	\$3.25	\$6.50

Servline also offers a voluntary service program that includes external water service lines, external sewer service lines, and interior plumbing and drainage plans. These plans cover the service line from where the homeowner's responsibility starts into the house. This program also covers frozen water lines. The coverage is up to \$10,000 for each repair instance. That does include costs for street or sidewalk repairs that may need to be done after fixing the service line. There is no service fee or deductible. The interior plumbing plan is up to \$3,000 per instance. The city would receive 10% of all revenue that Servline would collect from residents that sign up for these plans. Anyone wanting to have these plans would have to contact Servline to enroll.

SERVICE LINE PROTECTION PLANS PRICING			
Protection Plan	Limit of Protection	Homeowner Rate	Royalty
External Water Service Line Plan	\$10,000	\$5.99	10%
External Sewer Service Line Pan	\$10,000	\$9.99	10%
Interior Plumbing & Drainage Plan	\$3,000	\$10.99	10%

Servline provides this service for 31 cities in Minnesota. Most of the cities are under 5,000 in population. Rental property owners can also sign up for this service. The leak protection policy goes to the property owner. Council asked the clerk-Treasurer to bring information on the average credit for leaks back to the next council meeting.

The city can join this program at any time. Usually, it takes ten weeks to get the program implemented. Council is to decide at the next meeting.

Jevne Comp Time Payout Request

M/S/P Dennis Filer/Shawn Walsh to approve Shaun Jevne's request to cash out 50 hours of comp time.

Roll Call responses in favor: Dennis Filer, Eric Etherington, Shawn Walsh, Christine Foss, Brenda Sather

Water License Books

This was no longer an issue and not discussed.

Personnel Evaluations

The council was provided the job performance evaluations that the personnel committee brought forth for approval. The main driving force behind this is to have documentation should an employee not be performing at the level should a personnel issue arise at any time. The evaluations are to be completed by the end of November. That way council can make final decisions on 2021 wages in December. Mayor Sather and Council Member Foss will conduct the evaluations for Shaun and Anita. Shaun will complete the public works technician review. Anita will complete the custodian review.

M/S/P Shawn Walsh/Eric Etherington to approve the job performance evaluations for use.

Roll Call responses in favor: Dennis Filer, Eric Etherington, Shawn Walsh, Christine Foss, Brenda Sather

Halloween Party Request

The 2020 Halloween Party will be a drive-thru event. It will be held at the school following COVID guidelines.

M/S/P Eric Etherington/Shawn Walsh to donate \$500 to the Halloween Party. These funds are to come from the donation fund.

Roll Call responses in favor: Dennis Filer, Eric Etherington, Shawn Walsh, Christine Foss, Brenda Sather

Main St Water Project

City engineer Dustin Fanfulik calculated the cost difference to the Main St Water project costs if the bump-outs are removed. The project costs would decrease by \$5,500.00. DEED would like to have a letter from Grant Writer John Wynne requesting to change the project. DEED does need to approve the change before we can move forward with the plans and specs. The project is also waiting on approval from the Minnesota Historical Society. The council needs to decide if they want to remove the bump-outs and then wait for DEEDs approval before passing the resolution to move forward with plans and specs. Grant Writer Wynne does not feel this change would affect the grant for the project.

M/S/P Shawn Walsh/Dennis Filer to remove the bump-outs from the project with an estimated project cost reduction of \$5,500.

Roll Call responses in favor: Christine Foss, Shawn Walsh, Eric Etherington, Dennis Filer, Brenda Sather

COVID-19

Clerk-Treasurer Locken checked back with Fire Chief Randy Jenson to clarify why he felt his PPE request was COVID related. Each firefighter is to wear an SCBA mask. At this time, a mask for each firefighter responding to a call is kept in the fire apparatus. After a fire call, those masks are sanitized and put back in the apparatus. There is the

risk that firefighters would be called right back out, and the masks are not appropriately sanitized before the next individual wears it. The Fire Chief's request would provide an extra set of masks to be changed out after each run. The estimated cost for this equipment is \$10,650.00. All CARES funds have been spent at this time. He has requested the County to cover these expenses with any CARES funds they may have left.

M/S/P Dennis Filer/Eric Etherington to approve the purchase of Fire Department PPE as requested by Fire Chief Randy Jenson up to the amount of \$10,650.00. These funds are to come from the Donation Fund.

Roll Call responses in favor: Shawn Walsh, Eric Etherington, Dennis Filer, Christine Foss, Brenda Sather

Legion Park Bathhouse Flooring and Upgrades

There was nothing new to report this month.

City/County Shop

Mayor Sather has completed our suggested changes for the City-County Shop agreement. The agreement is being sent to the city attorney for review. When she is done reviewing the agreement, she will send it to the county attorney for review. Some items in question were who pays for the insurance, making sure the accounting is right for when the city's portion of the building is paid.

FY 2021 Proposed Budgets

Health insurance for 2021 is going up. The budget will need to be adjusted for that change. The final budget approval will occur at the December meeting.

Blight/Nuisance Ordinance

Tabled

CC Roof

The city received quotes for replacing the community center roof. The contractors were to give a quote for asphalt shingles and metal roofing. Some contractors don't do both services, so that is why they didn't quote both. All contractors were told about the soft spot above the kitchen. There was such a small difference in cost between the asphalt and the metal that Clerk-Treasurer Locken recommended approving a quote for metal roofing. The metal roofing should have a longer life span than the asphalt. A couple of council members agreed with the small price difference metal would be the better option.

Contractor	Shingles	Metal
Chad Emery	\$25,200.00	\$27,900.00
Brian Lewis Construction	\$37,400.00	NA
Walsh Construction	\$23,850.00	\$37,382.40
Waage Post Frame	NA	\$29,619.00
Blaire Berg Construction	\$24,500.00	NA

M/S/P Dennis Filer/Eric Etherington to accept the metal roofing quote from Chad Emery in the amount of \$27,900.00.

Roll Call responses in favor: Christine Foss, Shawn Walsh, Eric Etherington, Dennis Filer, Brenda Sather

Consent Agenda

M/S/P Eric Etherington/Shawn Walsh to approve the consent agenda items with revised bills and minutes (Minutes/Bills-Revised/Receipts).

Roll Call responses in favor: Dennis Filer, Eric Etherington, Shawn Walsh, Christine Foss, Brenda Sather

Upcoming Meetings:

- Regular Council Meetings: at 5:30 pm, November 16, December 21, and Tuesday, January 19
- Truth-In-Taxation Hearing: at 6:00 pm on December 21

This meeting was adjourned at 6:19 pm.

Brenda Sather

Mayor

Anita Locken

Clerk-Treasurer