

The regular meeting of the Greenbush City Council was held June 18, 2018 in the Greenbush Library Conference Room at 5:30 pm.

Members present: Council Members Brenda Sather, Dennis Filer, Christine Foss, Eric Etherington, Scott Waage

Others Present: Kristi Hanson, Tim Truscinski, Ryan Bergeron, Anita Locken

Meeting was called to order at 5:30 pm.

Tim Truscinski/Ace Water

Mr. Truscinski was in to discuss water access to his building. The water for his building comes through the Ace service line. He was wondering if we could give Ace and extra 1,000 gallons free on their usage each month to cover the amount of water that he uses. We have one other situation like this and that property has 2 meters installed in the primary location. The second meter reads the second residence and that amount of usage is subtracted from the primary meter each month. Research would need to be done to see if you can add extra gallons to just one account. Public Works Director Jevne is to look into installing a meter at Mr. Truscinski's.

Council Member Foss arrived at 5:37 pm

NWRL Library

Northwest Regional Library (NWRL) Director Kristi Hanson was in to let council know what the library system would need from the city for the FY 2019 budget. NWRL is looking at keeping their budget flat for the FY 2019. NWRL provided their FY 2017-year end expenditures for council to review. Ms. Hanson stated that circulation in Greenbush is increasing. She is hoping that the state of MN will increase funding so the cities and counties don't need to increase their contributions to NWRL.

Baseball Request

Council received a request from BGMR baseball to help cover the cost of a field rake machine to be used at Borgen Field.

M/S/P Scott Waage/Dennis Filer to donate \$2,500 to the BGMR baseball to be used towards the purchase of a field rake machine. These funds are to come from the donation fund.

In Favor- Brenda Sather, Dennis Filer, Christine Foss, Eric Etherington, Scott Waage

Pool House

WSN architect Brent Damman estimated the updated cost of the pool house renovations to be at \$70,000. The city should look at completing these renovations in 2019. There is approximately \$36,440.00 in funds available for this project at this time. Next year with the departmental reserves the amount available would be \$54,440.00. There are enough funds available in the donation fund to cover the rest of the needed funding. Since the estimated cost of this is under \$100,000 the city can get quotes from contractors. Clerk-treasurer Locken will work on getting the quotes.

Cardboard Recycling

There have been a few requests from residents to start offering cardboard recycling. MarKit Landfill can provide this service. There is a \$6,000 one-time buy in cost for the service. After that the service is free to the city. If items that are not cardboard are put into the container the city will be fined for those items. All boxes must be broken down and no packing materials can be put in the container. No wax covered boxes are accepted. The landfill recommends that the city have someone check on the container daily.

M/S/P Eric Etherington/Dennis Filer to buy into the MarKit cardboard recycling program. The bin is to be put in a secure location.

In Favor- Brenda Sather, Dennis Filer, Christine Foss, Eric Etherington, Scott Waage

FY 2019 Proposed Budget

Council was given a preliminary FY 2019 Proposed Budget, along with the city expenditures year to date. Council is to review the proposed budget and bring any recommendation back to the next regular meeting.

Election Judge Appointments

M/S/P Scott Waage/Eric Etherington to approve Resolution 2018-10 Appointing Election Judges.

In Favor- Brenda Sather, Dennis Filer, Christine Foss, Eric Etherington, Scott Waage

LP Pre-pay

Council was presented the Roseau County Coop Association LP pre-pay quotes for this year. Council decided to not pre-pay for any LP this year.

Street Light Request

There has been a citizen request for a streetlight to be installed by Shanoah Park. Jason with Ottertail is to be contacted to see if this is feasible.

Splash Park

There have been some citizen requests for a splash pad within the city. One idea is that a splash pad could go in the skatepark area. One concern is whether or not this would take revenue away from the pool.

Street Signs and City Speeds

The street committee will be meeting on this tomorrow June 19th. A recommendation will be brought back to the next meeting.

2018 Infrastructure Projects

MN PFA is not ready to fund the city's project. The bonding bill did pass and they need to wait until June 30th to see what amount of grant dollars the city is eligible for before they will finalize the city's loan. The first opportunity to draw off this loan will be July 20th. We have a pay request from Spruce Valley at this time in the amount of \$789,420.30. We do not have this amount of money in checking and we do not have time to get temporary financing. The bank has agreed to release some of the city's CDs to cover the amount of funding we are short. Once we get funds from PFA we will put the money back into the CDs.

M/S/P Dennis Filer/Eric Etherington to approve the Spruce Valley pay request in the amount of \$789,420.30.

In Favor- Brenda Sather, Dennis Filer, Christine Foss, Eric Etherington, Scott Waage

M/S/P Scott Waage/Eric Etherington to approve Clerk-Treasurer to temporarily cash in CDs at Border State Bank to cover the Spruce Valley pay request.

In Favor- Brenda Sather, Dennis Filer, Christine Foss, Eric Etherington, Scott Waage

Some residents are having water pressure issues after this project. Their service lines more than likely need to be cleaned. One way to see if this project increased overall water pressures is to test the fire hydrants.

Dirt Bike Racing

Waiting for the attorney to finish the lease agreement.

City County/Shop

We are still waiting for the county to get the final cost of the building.

Trap Club/Race Park

The attorney is still working on the deeds and the lease agreements.

Asphalt behind Bank

Council was wondering why the asphalt in the alley behind the bank was not overlaid when the bank parking lot was done. The contractor that did the bank parking lot was supposed to get the alley done last year and did not. So, when Public Works Director Jevne got quotes for this year's overlay projects he included that alley in the new quotes. When council approved the quotes for this year they approved a different contractor for the project. Unfortunately, Mr. Jevne did not let the losing contractor know that he did not get the bid. When that contractor came to do the bank parking lot he thought he would also be doing the alley work. He was very upset that he was not contacted when he lost the project.

Sink Holes

We have to sink holes in the city at this time. One on State Hwy 11 by the Vacura's and one in the yard of Deb Neuschwander. Both of the sink holes are caused by septic tanks that were left in the ground when the city installed the sewer lines. Because the sink hole in Vacura's yard is in the state highway right of way the city will be completing the work to remove the septic tank and fill the hole in. Ms. Neuschwander will need to take care of hers since it is on private property.

Equipment

The mosquito sprayer, street sweeper and tracks for the skidsteer have arrived. We are still waiting on the pickup and the mowers. Right now, the plan is for Clerk-Treasurer Locken to fly down to Minneapolis to bring the pickup back. The airfare through Boutique Air is cheaper than wages and mileage to have two people go pick up the vehicle.

Citizen Complaints/Concerns

Committee Reports

Commerce Committee

The commerce committee is going well. Kara Heggedal has stepped up as chairman of this committee. The meetings are schedule for the 3rd Wednesday of the month at 5:30 pm.

4th of July

Everything is planned and ready for the 4th of July.

Personnel Issues

The personnel committee has meet to make sure everyone is doing their job and following procedures. We have had some issues with these matters.

Main Street

We are waiting on the engineers to move forward on this project.

Consent Agenda

M/S/P Christine Foss/Scott Waage to approve the consent agenda items with revised bills (Minutes/Bills-Revised/Receipts).

In Favor- Brenda Sather, Dennis Filer, Christine Foss, Eric Etherington, Scott Waage

Upcoming Meetings:

- Regular Council Meetings: at 5:30 pm on July 16th, August 20th and September 17th

Meeting was adjourned at 6:41 pm.

Brenda Sather
Mayor

Anita Locken
Clerk-Treasurer