

The regular meeting of the Greenbush City Council was held on January 21, 2020, in the Greenbush Library Conference Room at 5:30 pm.

Members present: Council Members Brenda Sather, Christine Foss, Eric Etherington, Shawn Walsh

Others Present: Dustin Fanfulik, Shaun Jevne, Anita Locken

The meeting was called to order at 5:30 pm.

Public Hearing for 2019 Assessment Job No 1 Watermain Replacement

Purpose- The purpose of this meeting is to consider, and possibly adopt, the proposed assessment for 2019 Assessment Job No 1- Watermain Replacement.

The amount of the total assessments is \$136,582.76.

The area proposed to be assessed for such improvements is as follows:

Area's Proposed to be Assessed

Pederson's 1st Addition:
Block 1, Lots 9-10

West Greenbush Addition:
Block 1, Lots 1-11

Auditors Plat of Outlots:
Section 10 T160N R43W

Unplatted Properties:
Section 10 T160N R43W

The council proposes to proceed under the authority granted by Chapter 429 M.S.A.

No one from the public had a comment on these assessments.

Multi-Use Trail Plan

Council was presented with the Trail Plan that outlines the need for a trail system within the city. This plan will be incorporated with the MN DOT presentation and application. Council was also updated concerning the easement across school property for the trail. Clerk-Treasurer Locken attended the last school board meeting to ask for the school board to approve the Multi-Use trail being installed on school property across the easement that we currently have in place for the water main. The school board did give the city that approval.

M/S/P Eric Etherington/Shawn Walsh to approved the Greenbush Multi-Use Trail Plan as presented.

In Favor- Brenda Sather, Christine Foss, Eric Etherington, Shawn Walsh

Small Cities Development Grant Application

Just before this meeting Clerk-Treasurer Locken was notified that the city has been asked to submit a full application for the Small Cities Development Grant. This application includes the reconstruction of Main St, commercial rehab, residential rehab and a rental rehab. As part of the full grant application the city has to hold a public hearing to get public opinion on this project.

M/S/P Shawn Walsh/Christine Foss to hold a public hearing concerning the Small Cities Development Grant Application on February 18th at 5:30 pm.

In Favor- Brenda Sather, Christine Foss, Eric Etherington, Shawn Walsh

2020 Engineers Agreement

M/S/P Shawn Walsh/Eric Etherington to approved the 2020 Widseth-Smith & Nolting Engineering agreements.

In Favor- Brenda Sather, Christine Foss, Eric Etherington, Shawn Walsh

Wastewater Standard Operating Procedures

Public Works Director Jevne presented council with the updated plan for bypassing of wastewater. Wastewater is usually only bypassed from Lift Station #5 when it is unable to keep up to inflows. This is usually caused by too much water entering the system through leaks or sump pumps connected to the sewer system. One item in the plan is to join MNWarn. This is an organization in which cities share resources during emergencies. At this time the SCADA system for Lift Station #5 is not working so employees are not notified if there are problems at that lift station. Council asked that they be notified when an issue like this occurs, especially with this lift since an insurance claim was paid to one of the homeowners for a sewer backup when the lift malfunctioned.

Inflow and Infiltration Plan

Public Works Director Jevne presented council with the updated inflow and infiltration plan. Recommendations that go with this plan are: 2020 Ordinance Review, change contractors for manhole repairs, look at sample League of MN Cities Inflow and Infiltration ordinance. That sample ordinance needs to be brought to council.

NW Regional Development Request

Northwest Regional Development Commission is looking for a nomination of a council member interested in serving on their board. Any one that would like to be nominated is to contact the city office.

Annual Business

M/S/P Christine Foss/Eric Etherington to approved Resolution 2020-01 Approving the Annual Appointments and Miscellaneous Business.

In Favor- Brenda Sather, Christine Foss, Eric Etherington, Shawn Walsh

M/S/P Shawn Walsh/Eric Etherington to approved Resolution 2020-02 Committing Excess Funds.

In Favor- Brenda Sather, Christine Foss, Eric Etherington, Shawn Walsh

M/S/P Shawn Walsh/Christine Foss to recognize the 2019 voided checks as presented.

In Favor- Brenda Sather, Christine Foss, Eric Etherington, Shawn Walsh

2019 Budget Updates and Financials

Council reviewed the 2019 final budget information as presented. Overall all of the funds ended the year with a positive increase on their fund balance. Council discussed areas that we need to watch spending on in 2020. A quick discussion on possible equipment needs was held, due to the high amount of money that was spent on repairs in 2019.

Elderbush Board Nominations

M/S/P Shawn Walsh/Christine Foss to approved the nomination of Renea Novacek to the Greenbush HRA Board.

In Favor- Brenda Sather, Christine Foss, Eric Etherington, Shawn Walsh

2019 Water Project

M/S/P Christine Foss/Dennis Filer to approved Resolution 2020-03 Approving the Assessments for the 2019 Assessment Project No-1.

In Favor- Brenda Sather, Christine Foss, Eric Etherington, Shawn Walsh

2020 Main St N Water Project

The engineers are working on the plans and spec for the 2020 Main St N watermain replacement. They are also working on the MN PFA funding application.

Request to Pave the Alley behind the CC

Since this project is not supported 100% by the property owners Council directed Public Works Director Jevne and City Engineer Dustin Fanfulik to look into other options for getting rid of the drainage issue on the alley. They to figure out if regrading the alley will help.

M/S/P Eric Etherington/Christine Foss to not proceed with the alley paving project as presented.

In Favor- Brenda Sather, Christine Foss, Eric Etherington, Shawn Walsh

City-County/Shop

Waiting on the updated agreement to be finished.

Pool House

We are waiting on bids from contractors.

Citizen Complaints/Concerns

Committee Reports

Public Works Report- Public Works Director Jevne presented council with the work order report. He is still working on the hydrant repair. Grinder pumps in lift station #5 are wearing out. MDH quarterly samples are due. The newspaper is doing an article on snowplow operator appreciation.

Personnel Committee- the personnel committee is working on updating the personnel policy. They are using the LMC sample policy as the basis for the city's policy.

Consent Agenda

M/S/P Eric Etherington/Shawn Walsh to approve the consent agenda items with revised bills and minutes (Minutes/Bills-Revised/Receipts).

In Favor- Brenda Sather, Christine Foss, Eric Etherington, Shawn Walsh

Upcoming Meetings:

- Regular Council Meetings: at 5:30 pm, Tuesday, February 18th, March 16th and April 20th

The meeting was adjourned at 6:36 pm.

Brenda Sather
Mayor

Anita Locken
Clerk-Treasurer