

**The regular meeting of the Greenbush City Council was held January 16, 2018 in the Greenbush Library Conference Room at 5:30 pm.**

**Members present:** Council Members Brenda Sather, Dennis Filer, Christine Foss, Scott Waage

**Others Present:** Shaun Jevne, Randy Jenson, Ryan Bergeron, Anita Locken

**Meeting was called to order at 5:30 pm.**

### **Fire Department**

**M/S/P Christine Foss/Scott Waage** to allow the fire department to purchase 25 new plastic tables from Ace and Burkel Lumber.

**In Favor-** Brenda Sather, Dennis Filer, Christine Foss, Scott Waage

The fire department is purchasing new apparel the members. They cost for each for member has increased to \$167 per member.

**M/S/P Scott Waage/Christine Foss** to increase purchase price approval for apparel from \$130 to \$167 per fire department member.

**In Favor-** Brenda Sather, Dennis Filer, Christine Foss, Scott Waage

The department needs to purchase 5 new PPE suits. The cost is \$2,200 per suit. New helmets and helmets lights cost an extra \$400 per suit.

**M/S/P Dennis Filer/Scott Waage** to approve the purchase of 5 new PPE suits. \$3,000 of the cost is to come from the General Fund and the rest of the cost is to come from the Fire Equipment Fund.

**In Favor-** Brenda Sather, Dennis Filer, Christine Foss, Scott Waage

The 1968 pumper truck did not pass its last prime test. This truck is only used in town so it is not a major concern since it would still have enough capacity when hooked to the fire hydrant. Whether or not we have this truck in service it does not change our fire rating with ISO. Council needs to decide if they require a truck to be in city limits at all times or if you have the 2 pumper trucks is acceptable. Another option would be to replace this truck in the near future.

Council was reminded that approval had been give last year to purchase parts for the marshmaster. The cost of those parts is \$7,000. They have not come in yet.

**M/S/P Christine Foss/Scott Waage** to allow the fire hall to be used as an incident command post if the MN DNR make such a request. The fire chief has discretion to approve or deny at that time.

**In Favor-** Brenda Sather, Dennis Filer, Christine Foss, Scott Waage

### **Workbenches for New Shop**

Council was presented with a quote for new workbenches for the new shop. These benches will keep tools secured during public events in the shop.

**M/S/P Christine Foss/Dennis Filer** to purchase the 3 workbenches from Intercept Industries, Ltd as presented at the cost of \$5,001.20.

**In Favor-** Brenda Sather, Dennis Filer, Christine Foss, Scott Waage

**2018 Widseth-Smith & Nolting Engineering Agreement**

**M/S/P Scott Waage/Dennis Filer** to approved and sign the 2018 Widseth-Smith & Nolting engineering agreement.

**In Favor-** Brenda Sather, Dennis Filer, Christine Foss, Scott Waage

**Annual Business**

**M/S/P Christine Foss/Scott Waage** to approve Resolution 2018-01 Miscellaneous Business.

**In Favor-** Brenda Sather, Dennis Filer, Christine Foss, Scott Waage

Mayor Sather noted a conflict of interest with having Border State Bank as the city’s bank, but that the city had accounts with the bank long before she was elected to council.

**M/S/P Scott Waage/Christine Foss** to approve Resolution 2018-02 Annual Committee Appointments.

**In Favor-** Brenda Sather, Dennis Filer, Christine Foss, Scott Waage

**M/S/P Dennis Filer/Scott Waage** to approve Resolution 2018-03 Committing Excess Funds.

**In Favor-** Brenda Sather, Dennis Filer, Christine Foss, Scott Waage

**M/S/P Dennis Filer/Christine Foss** to recognize voided checks:

308553	Nelson Ink	overpayment of billing	\$7.25
308664	Ferguson	forgot to update claim before printing check	\$395.89
308665	Dakota Supply Group	forgot to update claim before printing check	\$1230.57

**In Favor-** Brenda Sather, Dennis Filer, Christine Foss, Scott Waage

**2017 Budget Updates/Financials**

Council was given the final 2017 Budget Report. Overall all funds ended the year in a positive financial standing. The general fund increased by \$79,951.15. The reason for this increase are due to revenues being higher than budgeted for, most of the departments coming in under budgeted expenses and not completing a street project in 2017. This increase keeps the city in a position for having enough reserves on hand to cover expenses for 6 months. Having those reserves is a recommendation from the city auditors.

**Delinquent Utilities to be Assessed and Written Off**

**M/S/P Christine Foss/Scott Waage** to assess delinquent utilities to the county as follows:

Parcel Number	Names	Parcel Description	Type of Unpaid Services	Amount of Lien Against Taxes
52.0036400	Steven Askew	SubdivisionName WEST GREENBUSH-GBSH Subdivision CD 52202 Lots 1 & 2 Blk 17	City Utilities	\$535.61
520040300	Derek Clark	LOTS 11 & 12 BLK 18; WEST GREENBUSH	City Utilities	\$459.48

**In Favor-** Brenda Sather, Dennis Filer, Christine Foss, Scott Waage

**M/S/P Dennis Filer/Scott Waage** to write off the Leonard Whitt utility account in the amount of \$72.58.

**In Favor-** Brenda Sather, Dennis Filer, Christine Foss, Scott Waage

### **Potential 2018 Infrastructure Projects**

No new updates on infrastructure projects. The strategic plan needs to be updated for future projects. An updated list is to be brought to the February meeting.

### **City County/Shop**

We still need to have a meeting with the county on the final accounting of the project. Council member Waage is questioning the accounting of materials used in construction of the building. The County has made the final payment to the contractor. There are still questions as to the actual cost of the site prep. Waage would like to see an accounting of the project all the way back to the original contract. No one has moved into the facility yet. The office still needs work to be complete. The city is incurring extra expenses since we did not move into the new shop in time. The agreement needs to be reviewed concerning the city's final payoff of the building too.

### **Trap Club/Race Park**

The new property descriptions are being worked on.

### **Arvid Williamson Basement**

Public Works Director Jevne feels we need to verify that the sump pump is in the correct place to properly drain the water from the basement. Representatives from the city need to go back to the house and discuss everything. Shaun and the consultant could not find a leak in the surrounding water lines. The basement is at the level of the ground water.

### **Pool Staffing**

We are still working on getting more guards for the pool.

### **Public Works Update**

Snow is being removed from some of the streets all the way to the curbs. There has been some concern on the speed signs not consistently registering the speeds. The signs were installed at the beginning of the winter and have not received the sunlight they need to keep the batteries charged. The signs may also need to be adjusted. Residents are seeing that the traffic is slowing down since the signs were installed.

### **Citizen Complaints/Concerns**

### **Committee Reports**

### **Consent Agenda**

**M/S/P Dennis Filer/Christine Foss** to approve the consent agenda items with revised bills (Minutes/Bills-Revised/Receipts).

**In Favor-** Brenda Sather, Dennis Filer, Christine Foss, Scott Waage

**Upcoming Meetings:**

- Regular Council Meetings: at 5:30 pm on Tuesday February 20<sup>th</sup>, March 19<sup>th</sup> and April 16<sup>th</sup>

**Adjournment**

**M/S/P Christine Foss/Scott Waage** to adjourn the meeting.

**In Favor-** Brenda Sather, Dennis Filer, Christine Foss, Scott Waage

**Meeting was adjourned at 6:31 pm.**

Brenda Sather  
Mayor

Anita Locken  
Clerk-Treasurer