

**The regular meeting of the Greenbush City Council was held December 17, 2018 in the Greenbush Library Conference Room at 5:30 pm.**

**Members present:** Council Members Dennis Filer, Christine Foss, Eric Etherington, Scott Waage

**Others Present:** Mary Anderson, Russ Anderson, Shawn Walsh, Erin Eeg, Stuart Eeg, Ryan Bergeron, Steve Emery, Dustin Fanfulik, Shaun Jevne, Anita Locken

**Meeting was called to order at 5:30 pm.**

### **Robotics Request**

Robotics representative Russ Anderson was in to request that the city allow the Robotics group build some dividing walls in the old shop. They would also like for the city to pay for them. The estimated cost is \$1,300-\$1,600. They also want to install some more plug ins. They have painted the shop. Council members do not see these projects as an improvement for the city.

**M/S/P Scott Waage/Eric Etherington** to deny the request for the city to pay for the dividing walls in the old city shop.

**In Favor-** Dennis Filer, Christine Foss, Eric Etherington, Scott Waage

**M/S/P Scott Waage/Eric Etherington** to allow the Robotics group to install dividing walls and electrical at their own expense.

**In Favor-** Dennis Filer, Christine Foss, Eric Etherington, Scott Waage

**6:11 pm**

**M/S/P Eric Etherington/Christine Foss** to convene the regular meeting so the Truth in Taxation meeting can be held. The regular meeting will reconvene after the Truth in Taxation Meeting.

**In Favor-** Dennis Filer, Christine Foss, Eric Etherington, Scott Waage

### **Truth in Taxation Meeting**

**Members present:** Council Members Dennis Filer, Christine Foss, Eric Etherington, Scott Waage

**Others Present:** Shawn Walsh, Shaun Jevne, Ryan Bergeron, and Anita Locken

The proposed 2019 overall levy is \$286,024.00. This is an increase of \$7,956 or 3%. The majority of this increase is due to an increase of the overall budget expenses. The biggest increases in the budget are for wages and lease payments on new public works equipment.

**M/S/P Scott Waage/Eric Etherington** to adjourn the Truth in Taxation meeting and reconvene the regular meeting.

**In Favor-** Dennis Filer, Christine Foss, Eric Etherington, Scott Waage

**The regular council meeting reconvened at 6:12 pm**

### **2019 Rates**

Suggested rate increases for 2019 include: water base rate from \$24.90 per month to \$26.15 per month, Chainsaw from \$55.00 per hour to \$60.00 per hour, All Equipment use- \$80.00 per hour to \$85.00 per hour, Labor Maintenance Fee from \$40.00 per hour to \$45.00 per hour and the community center rate from \$55.00 per day to \$60.00 per day.

**M/S/P Christine Foss/Eric Etherington** to approve Resolution 2018-16 approving 2019 rates.

**In Favor-** Dennis Filer, Christine Foss, Eric Etherington, Scott Waage

Council member Waage suggested to council that they may also want to look at increasing the garbage rate. The sanitation fund is projected to just break even.

#### **Potential Changes to Clerk-Treasurer Position**

Tabled for the January regular meeting

#### **Job Descriptions**

Tabled for the January regular meeting

#### **2019 Wages**

Tabled for the January regular meeting

#### **Pay Equity**

The city needs to report their pay equity information at this time. The points associated with each of the positions comes from the State Job Match. The wages that get reported are as of December 31, 2018.

**M/S/P Scott Waage/Eric Etherington** to approve the submission of the pay equity report as presented.

**In Favor-** Dennis Filer, Christine Foss, Eric Etherington, Scott Waage

#### **Performance Awards**

**M/S/P Scott Waage/Eric Etherington** to approve a \$250.00 performance award for full-time employees that worked a full 12 months. The temporary worker and any full-time employee working less than 12 months this year are to receive a prorated amount of the \$250.00 performance award. The amount of the amount of the award is to be based on the number of months they worked in 2018.

**In Favor-** Dennis Filer, Christine Foss, Eric Etherington, Scott Waage

#### **Holiday Pay for Temporary Worker**

The question was raised as to whether temporary full-time employees should be eligible for holiday pay. At this time, they do not receive the pay for the holiday. Council believes it should apply to permanent full-time employees. No action was taken on this matter.

#### **Delinquent Utilities to be written off**

**M/S/P Scott Waage/Eric Etherington** to write off the delinquent utilities as presented.

**In Favor-** Dennis Filer, Eric Etherington, Scott Waage

**Opposed-** Christine Foss

### **Designation of Polling Place**

**M/S/P Scott Waage/Eric Etherington** to approve Resolution 2018-17 Designating the Polling Place Location.

**In Favor-** Dennis Filer, Christine Foss, Eric Etherington, Scott Waage

### **Water Tower Cleaning**

This year the city will need to clean the water tower. There have been changes to the requirements for tower cleaning. It is now necessary to have an engineer's report with the cleaning report. Public Works Director Jevne received 2 quotes for the work. KLM Engineering Inc is offering a 10-year contract that will cost a total of \$9,900 over that period of time. The city can cancel the contract at any time. KLM does provide the necessary engineer's report. KLM does currently provide these services for other local cities. The other quote received was from Pittsburg Tank and Tower Group. Their quote was \$1,450 per tank for inspection and \$3,250 per tank cleaning. If both tanks are cleaned and inspected at the same time the cost would be \$8,650.00.

**M/S/P Scott Waage/Eric Etherington** to enter into a 10-year contract KLM Engineering, Inc. for water tower cleaning services.

**In Favor-** Dennis Filer, Christine Foss, Eric Etherington, Scott Waage

### **1997 Ford Pickup/Building Materials Bids**

No bids we received. The items are to be advertised again and bids are to be brought to the next regular council meeting.

### **Zoning Ordinance Violation and Proposed Changes**

Council was given the proposed changes to the zoning ordinance. They are to review them before the next meeting. A public hearing for the change will be held at the next council meeting.

### **Potential 2019 Water Projects**

**M/S/P Scott Waage/Eric Etherington** to Resolution 2018-18 Accepting the feasibility study, ordering the improvement and preparation of plans.

**In Favor-** Dennis Filer, Christine Foss, Eric Etherington, Scott Waage

Council was also provided all of the documentation as to why the city cannot assess properties outside of city limits.

### **Cardboard Recycling**

The bin has been delivered. The Robotics kids will be overseeing the recycling as part of their community service for being in the old shop. Signs with the recycling rules need to be made.

### **FY 2019 Proposed Budget**

**M/S/P Scott Waage/Eric Etherington** to approve Resolution 2018-19 approving final 2019 budgets for the General Fund and other miscellaneous funds.

**In Favor-** Dennis Filer, Christine Foss, Eric Etherington, Scott Waage

**M/S/P Scott Waage/Eric Etherington** to approve Resolution 2018-20 approving the Final 2018 Tax Levy, Collectible in 2019.

General Fund Levy	\$273,181.00
2006 Sewer Bonds Levy	\$ 12,843.00
Total Levy	\$286,024.00

**In Favor-** Dennis Filer, Christine Foss, Eric Etherington, Scott Waage

### **City County/Shop**

There is no update

### **Trap Club/Race Park- Deed Changes**

The attorney still has the deeds.

### **Greenbush Race Park and Dirt Bike Leases**

Eggs were in to discuss access to the dirt bike track. They would like to see a road built off County Road 7 to access the track instead of using the compost site road. The estimated cost for this road would run between \$5,000 and \$7,000. They are wondering if the city would be willing to cost share on this project. Council would like for access to come off County Road 7 but no motion was made. Council suggested that the Eggs get a quote on building a road and that they check into grant opportunities. The Eggs left the meeting stating that they would get the quote and that for the upcoming race season that they would use the compost site road.

### **Pool House**

Working on getting a bid that will allow the work to be completed in the spring.

### **Street Signs**

Old Ridge Road speed signs have been changed. Other speed changes should be done by the end of the week.

### **Community Thrive Grant**

The city was chosen as one of 14 finalist cities for the Community Thrive Grant. NWMF will award 2- \$100,000 grants.

### **Library**

The library has shifted some again. You can see a slight rise in the floor crack and some of the ceiling cracks are shedding sheetrock dust. Will continue to keep an eye on the situation again.

### **Community Center Kitchen**

The sink in the community center has been leaking in the wall. Some of the sheetrock in the kitchen will need to be replaced due to mold.

### **Citizen Complaints/Concerns**

### **Committee Reports**

**Consent Agenda**

**M/S/P Scott Waage/Eric Etherington** to approve the consent agenda items with revised bills and minutes (Minutes/Bills-Revised/Receipts).

**In Favor-** Dennis Filer, Christine Foss, Eric Etherington, Scott Waage

**Upcoming Meetings:**

- Regular Council Meetings: at 5:30 pm on Tuesday, January 22<sup>nd</sup>, Tuesday, February 19<sup>th</sup>, March 18<sup>th</sup>

**M/S/P Scott Waage/Eric Etherington** to adjourn the meeting.

**In Favor-** Dennis Filer, Christine Foss, Eric Etherington, Scott Waage

**Meeting was adjourned at 7:07 pm.**

Brenda Sather  
Mayor

Anita Locken  
Clerk-Treasurer