

**The regular meeting of the Greenbush City Council was held August 19, 2019, in the Greenbush Community Center at 5:30 pm.**

**Members present:** Council Members Brenda Sather, Dennis Filer, Eric Etherington, Shawn Walsh

**Others Present:** Judy Pulczynski, Jim Trojanowki, Randy Jenson, Shaun Jevne, Anita Locken

**The meeting was called to order at 5:30 pm.**

### **NW Regional Library**

NW Regional Library Director Jim Trojanowski was in to update council with how everything is going at the library and to discuss their budget needs for 2020. Library circulation is down in Greenbush. The library system is running a deficit budget at this time. They are dipping into their cash reserves. The NW Regional Library board is asking for a 3% increase in funding for the 2020 year. That increase was built into the city's proposed 2020 Budget. Council will be making a decision on the proposed budget at their September meeting.

### **Bob Wollin Property**

Mr. Wollin asked to be on the agenda but did not attend.

### **Trap Club**

The Trap Club asked to be on the agenda, but no one attended.

### **Elderbush Request**

**M/S/P Eric Etherington/Shawn Walsh** to approve the Elderbush Activities request of \$500.00 for their Christmas party. These funds are to come from the donation fund.

**In Favor-** Brenda Sather, Dennis Filer, Eric Etherington, Shawn Walsh

### **Water Tower Park**

The group using the Water Tower park volleyball court would like to have permission to make changes, so there would be two volleyball courts. The group would donate their time to complete the work. They may need to move the swing set to make this change. The most significant expense would be sand. The property line is being disputed by the neighbor next to the park. The park may need to be surveyed to get the property line issue solved. The council thought this was a good improvement to the park. The approved of the group completing the work, but Public Works Director Jevne is to oversee the work.

### **Welcome Park**

Central Boiler employees are volunteering to make improvements at Welcome Park. They will be staining and painting the bridge, benches, and shelter.

### **FD First Responder Training/Fire Hall Addition**

Due to ambulance staffing issues, the fire department does not always have an ambulance with them when they go on fire calls. This is the main reason for getting firemen trained as first responders. The trained firemen would then be able to supply aid to injured firemen or other patients if need be. The city insurance would cover the firemen in these situations at no additional cost to the city.

The firemen have been researching an addition to the fire hall. The department would like to move forward with the addition. They would be willing to spend up to \$150,000.00 on the project. Widseth-Smith and Nolting will draw up plans for the project. The architect costs are \$10,000.00 to complete the plans. They are hoping to get bids and start construction this fall.

**M/S/P Eric Etherington/Dennis Filer** to have the initial plans for the fire hall addition completed by Widseth-Smith and Nolting.

**In Favor-** Brenda Sather, Dennis Filer, Eric Etherington, Shawn Walsh

### **2019 Water Project**

At this time MN PFA is saying that there might not be any grant funding available for this project. Our PFA agent has an issue with how we assess our projects, but yet she was ok with the process last year. Once they get our funding completed, we may need to have a special meeting to finalize it. We will need to cash in a couple more CDs to cover the September expenses.

### **Compost Site cameras and signs**

The cameras at the compost site are working. The illegal dumping is slowing down. The brush has been cleared back from the signs. New cameras with online capabilities are to be looked into. This matter can be removed from the agenda. We do have an issue with illegal dumping of human waste in the KaMaR recycling bin. That matter has been turned over to the Sheriff's Office.

### **Proposed 2020 Budget**

The proposed 2020 budget includes a 19% increase to the general fund levy. It is hard to say how this would affect individual property owners' taxes since the county has been completing changes on everyone's market values. The main reason for the increase is the addition of a third full-time employee. The September preliminary levy amount is set at the highest amount that would be needed to cover the budget. Council can always make changes and bring the levy amount down at the December meeting.

### **Request to Pave the Alley behind the CC**

Roseau County Coop and KC's Country Market are both on board for this paving project. The other property owners have not responded so they will need to be contacted personally.

### **Potential Changes to Clerk-Treasurer Position**

Tabled

### **Job Descriptions**

Tabled

### **City-County/Shop**

At this time the county highway department is against allowing alcohol on the premise. The rental of the shop would only be for the city portion of the building. According to city policy, any renter that would be providing alcohol has to have liquor liability insurance with the city listed as an additional insured. It takes about 3 hours to empty the equipment out of the facility so the rental fee is suggested at \$250.00 per day.

**M/S/P Shaun Walsh/Eric Etherington** to set the city shop rental rate at \$250.00 per day.

**In Favor-** Brenda Sather, Dennis Filer, Eric Etherington, Shawn Walsh

### **Pool House**

WSN completed the bids plans and contractors have been contacted to get bids.

### **Street Signs including June 2019 changes**

The sign work has been completed.

### **Robotics**

Russ Anderson contacted Mayor Sather about the grant possibility that has come up for a robotics field. First Upper Midwest has grant funding available for up to 5 regulation size fields. The grant would be for \$22,000 to install a regulation size robotics competition field. These fields would be used for regional competitions. The Robotics team would like to try for one of these grants. If they received the grant, they would need access to all of the old city shop building. If this goes any further, a discussion would need to be held as to whether or not the city is willing to give up all of their old shop space and what the new expectations for Robotics would be.

### **Citizen Complaints/Concerns**

**M/S/P Shaun Walsh/Eric Etherington** to approve a credit for both requests. Each property is to be credited back to their normal average usage.

**In Favor-** Brenda Sather, Dennis Filer, Eric Etherington, Shawn Walsh

### **Public Works Employee**

There have been issues with the returning public works employee. At this time the city attorney has been contacted to see how to proceed with this issue.

### **Committee Reports**

Public Works Director Jevne gave the council a work order report. The public works department has been watching priority levels and getting the work done on time.

Mayor Sather congratulated Lynsi Emery on a job well done while filling in while the clerk-treasurer was on vacation.

### **Consent Agenda**

**M/S/P Shawn Walsh/Eric Etherington** to approve the consent agenda items with revised bills and minutes (Minutes/Bills-Revised/Receipts).

**In Favor-** Brenda Sather, Dennis Filer, Eric Etherington, Shawn Walsh

### **Upcoming Meetings:**

Regular Council Meetings: at 5:30 pm, September 16<sup>th</sup>, October 21<sup>st</sup>, and November 18<sup>th</sup>

**The meeting was adjourned at 6:59 pm.**

Brenda Sather  
Mayor

Anita Locken  
Clerk-Treasurer