

The regular meeting of the Greenbush City Council was held on August 17, 2020, at 5:30 pm. This meeting was conducted via electronic methods due to the Governor's Emergency Declaration concerning the COVID Pandemic.

Council Present: Brenda Sather, Dennis Filer, Christine Foss, Shawn Walsh

Others Present: Randy Jenson, John Wynne, Shaun Jevne, Ryan Bergeron, and Anita Locken

Fire Department USD Grant Application

Fire Chief Randy Jenson would like to apply for some grants to help cover fire department purchases. One grant application would be through USDA. This grant is a 65%- USDA/35% -City split for costs. The grant application would be for more Personal Protective Equipment, 800 Radios, and attack hose. Another grant application would be through FEMA. This grant would be for a new fire truck. This grant is a 95%- FEMA/5% -City split for costs. There are other grant opportunities through Ottertail, Monsanto, and CHS. Fire Chief Jenson would like permission to pursue these grants and any other future grants that may come available. Grant Writer John Wynne will be helping with the USDA and FEMA grant applications. Council was OK with the Fire Chief pursuing any grants.

SCDP Grant

Grant writer John Wynne attended the meeting to let to make the council aware of the policies that need to be approved for the SCDP grant. Council also needs to approve an administrative services contract with Northwest Community Action. They will be administering all aspects of this grant. This grant is for the Main Street reconstruction/streetscapes, residential housing rehabilitation, commercial rehabilitation, and rental rehabilitation. There has been a minor delay in the city receiving the funds- a few items needed to be completed before the money would be disbursed. The city should receive the funds in September.

M/S/P Dennis Filer/Shawn Walsh to approve the Northwest Community Action Service Contract, Residential Anti-Displacement Policy, Greenbush Program Income Plan, Greenbush Section 3 Plan, Greenbush Fair Housing Plan, Excessive Force Policy, and Drug-Free Workplace Policy.

Roll Call responses in favor: Christine Foss, Shawn Walsh, Dennis Filer, Brenda Sather

Report on Legion Park from MDH

The city received a report from the MN Department of Health Inspection Report for the Legion Park. The report has a violation of the flooring surfaces in the showers. This is a repeat offense. When the city first received this violation, research was completed on renovating this facility to fix the flooring issue and to make the facility ADA compliant. The renovation was decided to be too expensive, and the flooring violation was forgotten. A quote for Life Flooring is being investigated.

Oakview Estates Utility Easement

Vern Hontvedt has purchased lots on MN Ave W. He is planning on building a new house on these lots. He wants to situate the house in the center of the lots. Currently, there is a city utility easement running through the middle of where he wants to build. He is requesting that council move the easement to the east side of his lots.

M/S/P Dennis Filer/Shawn Walsh to approve the change of the easement to the east side of Lot 3 Block 1 of Oakview Estates addition 1.

Roll Call responses in favor: Shawn Walsh, Dennis Filer, Brenda Sather

Abstained: Christine Foss

Golf Course Request

Oak View Golf Course is requesting funds to help them replace their ATV that has quit this year. Due to the pandemic, their revenue is down, and they do not have the funds to replace it.

M/S/P Christine Foss/Dennis Filer to approve donating \$5,000.00 to the Oak View Golf Course for the purpose of purchasing equipment. The funds for this are to come from the donation fund.

Roll Call responses in favor: Christine Foss, Shawn Walsh, Dennis Filer

Abstained: Brenda Sather

Snowplow Truck

Public Works Director Jevne is looking at MN DOT snowplow trucks to replace our current truck. He would like to purchase a tandem truck. The cost of a tandem truck is \$25,000, and a single axle truck is \$15,000. He is going to be going down to the Bemidji DOT facility to look at a truck. We have \$31,000 in the public works equipment reserves.

Main St Water Project

The assessment public hearing for this project will be on Thursday, August 20. There are some individuals in the community that is questioning what the city is doing.

COVID-19

CARES Funds- Roseau County has set up a grant for businesses with a portion of their CARES funds. Roseau County businesses are eligible to receive up to a \$10,000.00 grant to cover lost revenue. Roseau County put \$1.3 million into this pool, and the City of Roseau has also put in over \$100,000.00. Northwest Community Action is administering this grant. The county is wondering if the city would like to put any of their funds towards this program.

M/S/P Christine Foss/Dennis Filer that \$25,000.00 of the city's CARES funds be put into the Roseau County Business Grant pool and ask that these funds be used for Greenbush businesses if possible.

Roll Call responses in favor: Christine Foss, Shawn Walsh, Dennis Filer, Brenda Sather

Alley Behind Community Center

The public works employees have graded the alley. The water is now flowing, OK. KC's Country Market needs to put a rain gutter on their building to get the water away from the community center/library. This may need a touch up again this fall or in the spring.

City/County Shop

Mayor Sather is still working on getting the updated agreement to the attorney.

Compost Site Cameras

Poles for the cameras are up. The boxes are on the poles. We are now waiting for Wiktel to install the cameras.

FY 2021 Proposed Budgets

Council was provided preliminary proposed budgets to review. The General Fund levy shows a proposed increase of 3%. 2017-2019 each year, a 3% increase was implemented. In 2020 an 11% increase was implemented. The proposed levy will need to be set at the September meeting.

Blight/Nuisance Ordinance

Tabled

Storm Damage

The city has not received any quotes yet for the community center roof. The public works crew is working on fixing the Welcome Park Shelter.

Tower/Clear Well Inspection

This matter was back on the agenda so the council could decide if they want to install tank mixers in the water tower. Roseau has one mixer, and Fargo has 10. After those cities installed them, they had no further damage. The cost for this is \$13,600, with an additional \$4,000 for electrical costs.

M/S/P Shawn Walsh/Christine Foss to approve the KLM Engineering bid of \$13,600.00 for installing the tower mixers.

Roll Call responses in favor: Christine Foss, Shawn Walsh, Dennis Filer, Brenda Sather

Burkel Lumber Water Extension

Mr. Burkel is going to try to run his water extension through his building. No water main extension is needed.

Grader

Durmont and Terry Wahl inspected the grader. The tires need to be replaced, and then the Wahl's want to try it out before they put a bid in on it.

Hasson Conditional Use Permit Application for Goats

Styker Hasson has filed his conditional use permit application for goats. The council needs to set a date for the public hearing. The soonest a hearing could be held would be September 1. Council directed Clerk-Treasurer Locken to check with Mr. Hasson to see when he would need the permit to be finalized, and then she can set a date for the hearing.

Personnel Committee Update

The personnel committee is meeting regularly again. The last meeting concerned overtime and comp time. The new policy of staying under 80 hours of comp time is being implemented. The public works extra hours so far this year have come from the June storm.

Consent Agenda

M/S/P Christine Foss/Dennis Filer to approve the consent agenda items with revised bills and minutes (Minutes/Bills-Revised/Receipts).

Roll Call responses in favor: Christine Foss, Shawn Walsh, Dennis Filer, Brenda Sather

Upcoming Meetings:

- Regular Council Meetings: at 5:30 pm, September 21, October 19 and November 16
- Public Hearing: at 5:30 pm on August 20

This meeting was adjourned at 6:28 pm.

Brenda Sather

Mayor

Anita Locken

Clerk-Treasurer