

The regular meeting of the Greenbush City Council was held April 15, 2019 in the Greenbush Library Conference Room at 5:30 pm.

Members present: Council Members Brenda Sather, Dennis Filer, Christine Foss, Eric Etherington, Shawn Walsh

Others Present: Crystelle Phillips, Randy Jenson, Brett Dallager, Shaun Jevne, Anita Locken

Meeting was called to order at 5:30 pm.

Driving Range

Blake and Brett Dallager are interested in starting a driving range in Greenbush. They would like to use the old airport property for this project. At this time that property is leased as farm land. They are also wondering if there is any funding available to help with this project. This project is in its preliminary stages.

American Legion- Veteran Tribute

No one from the American Legion attended to discuss this matter.

FY2018 Audit

City Auditor Crystelle Phillips presented council with the FY2018 Audit. The city once again received an unmodified opinion. This is the best opinion a city can get. All of the funds are positive and growing. The City's overall financial position increased from last year. Total assets increased \$1,266,810, from the prior year, primarily due to State and Federal funding for the 2018 water infrastructure project. Total liabilities increased \$177,052 from the prior year due to debt issued. Deferred outflows of resources and deferred inflows of resources decreased by a net amount of \$28,808 related to pension expense. This resulted in an increased net position of \$1,060,950 from the prior year.

Fire Department

Fire Chief Jenson talked to WSN architect Brett Dahman concerning an addition to the firehall. He quoted a cost of \$10,000 to complete the drawings for the project. The addition would be 30' x 70'. The estimated cost is \$80,000. The costs could go up to \$100,000 depending in heating options. Chief Jenson also informed council that the firemen will be working at the Race Park again this year.

JLC Racing Liquor License

M/S/P Shawn Walsh/Dennis Filer to approve the 2019 3.2% On-Sale and 3.2% Off-Sale liquor licenses for JLC Racing.

In Favor- Brenda Sather, Dennis Filer, Christine Foss, Eric Etherington, Shawn Walsh

Summer Help

Council discussed the public works summer help situation since we still have one individual out on medical leave. Council also discussed whether or not to bring on another full-time public works employee instead of hiring summer help this year. The cost of bringing on another full-time employee at \$18.00 per hour would be \$51,351 with all of the benefits. Part of those costs have already been paid out since we have a temporary full-time employee on staff at this time. There would need to be a budget adjustment of \$30,000 to cover the extra expenses. For this year this money could be transferred from the Street Maintenance line item. This line item is used for overlaying streets throughout the city. The city is almost caught up on completing these overlays. Also, the state legislature is working on dedicated funding that would provide small cities with street funding. If that legislation passes those funds would be used for the overlay projects.

M/S/P Christine Foss/Eric Etherington to off Chad Rud a permanent full-time position with the city as a public works technician. The pay would be \$16.75 per hour with all of the appropriate benefits that are provided in the personnel policy.

In Favor- Brenda Sather, Dennis Filer, Christine Foss, Eric Etherington, Shawn Walsh

Council would like to see a list of projects that will be completed with bringing on another full-time employee. Discussion was also held as to hiring a temporary office person to cover Clerk-Treasurer Locken's vacation in August. Council decided to not hire any more summer help for public works. We have had 4 applications for lifeguard positions. This is not enough pool staff for the summer. We will have to hire someone to sit in the pool house so that we can keep the pool open. If we don't get enough staff the hours that the pool is open may need to be reduced.

LMC Resolution for Transportation

The League of MN Cities is asking that cities pass a resolution in support of legislation for dedicated funding that will provide small cities with funding to help with street repairs.

M/S/P Dennis Filer/Shawn Walsh to approve resolution 2019-07 A Resolution Requesting Comprehensive Road and Transit Funding.

In Favor- Brenda Sather, Dennis Filer, Christine Foss, Eric Etherington, Shawn Walsh

MN Department of Health Grant

As Clerk-Treasurer Locken and Mike Strodman were discussing the implementation of the city's wellhead protection plan an opportunity to apply for the MN Department of Health Source Water Protection Grant. A grant application was submitted and we just received word today that we were awarded the grant. The total amount of the grant is \$5,725.00. This grant will cover part of the costs of televising well 3 when the pump is changed and it will cover the cost of building a display for the wellhead protection plan map.

2019 Water Project

Once again MN PFA wants to delay finalizing the city's funding for the 2019 water project. The delay is due to the fact that if legislation is passed to cover water grant the city could receive a grant for approximately 80% of the project. In order to cover the expenses from the city's cash on hand there may need to be some CDs cashed in again. It is cheaper for the city to pay a penalty on the cd than it is to get temporary financing for the project.

Potential Changes to Clerk-Treasurer Position

Tabled for the May regular meeting

Job Descriptions

Tabled for the May regular meeting

City County/Shop

Tabled- there is no update.

Pool House

A bid packet for this project needs to be formulated.

Street Signs

The public works crew is working on finishing this project.

Citizen Complaints/Concerns

M/S/P Eric Etherington/Dennis Filer to credit the Greenwood account in the amount of \$1,074.00.

In Favor- Brenda Sather, Dennis Filer, Christine Foss, Eric Etherington, Shawn Walsh

Committee Reports

Closed Meeting

M/S/P Dennis Filer/Eric Etherington to close the regular meeting pursuant to Minnesota Statutes 13D.05 Subd. 3(a) to discuss medical data and or an individual's medical records as governed by Minnesota Statutes 144.29-144.298.

In Favor- Brenda Sather, Dennis Filer, Christine Foss, Eric Etherington, Shawn Walsh

Regular Meeting closed at 7:03 pm.

The regular meeting reopened at 7:06 pm.

M/S/P Dennis Filer/Shawn Walsh to close the regular meeting pursuant to Minnesota Statutes 13D.05 Subd. 3(a) to evaluate the performance of an individual who is subject to its authority.

In Favor- Brenda Sather, Dennis Filer, Christine Foss, Eric Etherington, Shawn Walsh

Regular Meeting closed at 7:07 pm.

The regular meeting reopened at 7:16 pm.

M/S/P Eric Etherington/Dennis Filer to extend Ryan Ratkovec's unpaid leave of absence with health insurance benefits until the city receives an independent medical evaluation opinion or the next regular council meeting in May.

In Favor- Brenda Sather, Dennis Filer, Christine Foss, Eric Etherington, Shawn Walsh

Consent Agenda

M/S/P Dennis Filer/Eric Etherington to approve the consent agenda items with revised bills and minutes (Minutes/Bills-Revised/Receipts).

In Favor- Brenda Sather, Dennis Filer, Christine Foss, Eric Etherington, Shawn Walsh

Upcoming Meetings:

- Regular Council Meetings: at 5:30 pm, May 20th, June 17th and July 15th

Meeting was adjourned at 7:19 pm.

Brenda Sather
Mayor

Anita Locken
Clerk-Treasurer