

The Greenbush City Council held a special meeting on October 7, 2021, at 5:30 pm in the Greenbush Community Center

Council Present in Person: Eric Etherington, Shawn Walsh, Christine Foss, Josh Kern

Others Present in Person:

Others Present via Electronic Methods: Lynsi Emery

Purpose – The purpose of this meeting is to discuss the interviews for the open clerk/treasurer position and make an offer to the candidate who scored the highest during the interview process.

Candidate Scoring Review

M/S/P Josh Kern/Shawn Walsh to reconvene the special meeting for the discussion of candidates interviewed and their interview scores.

Vote In Favor – Eric Etherington, Shawn Walsh, Christine Foss, Josh Kern

The city council reviewed the applicant scores for both the application and interview processes. A weighted average was calculated based on a 50/50 split between the candidate's application score and the candidate's interview score. The candidate with the highest score overall based on this process was Lynsi Emery, who was also the only candidate with prior experience in a city clerk/treasurer position. The council then discussed the starting wage to offer for the open position and the potential for a wage increase after becoming a certified clerk with the State of Minnesota.

M/S/P Shawn Walsh/Christine Foss to offer Lynsi Emery the open position of city clerk/treasurer.

Vote In Favor – Eric Etherington, Shawn Walsh, Christine Foss, Josh Kern

M/S/P Josh Kern/Shawn Walsh to offer a starting salary of \$20.00 per hour for the open position of city clerk/treasurer and to re-evaluate this salary once Lynsi is a certified clerk with the State of Minnesota.

Vote In Favor – Eric Etherington, Shawn Walsh, Christine Foss, Josh Kern

The city council contacted Lynsi Emery to offer her the open position at the agreed upon starting wage and she accepted their offer with a tentative starting date of October 25, 2021.

M/S/P Josh Kern/Christine Foss to officially have Lynsi Emery start as the new city clerk/treasurer with a starting date of October 25, 2021.

Vote In Favor – Eric Etherington, Shawn Walsh, Christine Foss, Josh Kern

M/S/P Shawn Walsh/Christine Foss to adjourn the special meeting.

Vote In Favor – Eric Etherington, Shawn Walsh, Christine Foss, Josh Kern

This special meeting was adjourned at 5:54 pm.

Eric Etherington
Mayor